

Application for Admission

APPLICANT'S NAME _____

First

Middle

Last

Preferred Name _____ Male _____ Female _____

Applicant's Address _____ City _____ State _____ Zip _____

Home Phone _____ Date of Birth _____

Place of Birth _____ Country of Citizenship _____

Current School Attending _____

Check grade for which applicant is applying (enter year)

PK _____ K _____ 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____

Ethnic Background: Asian Black Caucasian Hispanic Other *(please circle one)*

PREVIOUS OR PRESENT MEDICAL CONDITIONS:

Does the applicant have any medical issues (allergies, diet restrictions, regular medication, etc.?)

Has the applicant been on probation, suspended, dismissed, or withdrawn from any school? _____ Yes _____ No

Has the applicant ever been tested for or received:

_____ Speech and/or hearing therapy _____ Psychological/educational assessment _____ Neurological evaluations

_____ Visual examinations _____ Learning difference evaluations _____ Gifted Programs

To better help us serve your child's needs, we require copies of these test results prior to your child being considered for placement.

Disabled applicants (or disabled family members of applicants) requiring any type of accommodations during the admission process or otherwise are encouraged to identify themselves and indicate what type of accommodation is needed in order that the school might best meet their needs.

GUARDIAN 1 -- INFORMATION: (considered primary school contact)

Name _____ Relationship to Student _____
Home Address _____ City _____ State _____ Zip _____
Home Phone _____ Cell Phone _____
Employer _____ Occupation _____
Work Phone _____ Contact Email _____

GUARDIAN 2 -- INFORMATION:

Name _____ Relationship to Student _____
Home Address _____ City _____ State _____ Zip _____
Home Phone _____ Cell Phone _____
Employer _____ Occupation _____
Work Phone _____ Contact Email _____

RELIGIOUS INFORMATION:

Religious Affiliation _____ Name of Church _____

If Catholic, has your child received the sacraments of First Reconciliation and First Holy Communion? _____ Yes _____ No

SIBLINGS:

Name _____ Age _____ School _____
Name _____ Age _____ School _____
Name _____ Age _____ School _____

How did you learn about Incarnation Catholic School? _____ Church _____ Internet _____ ICS Preschool _____ Friend _____ Other

I understand that if my child is accepted to Incarnation Catholic School, he/she will be subject to the rules and regulations stated in the school handbook. I further understand that I will be financially responsible for all tuition and fees stated therein. Further, I understand that failure to disclose information which might affect admission decisions may result in the requirement to withdraw my student in the event the school is unable to adequately address my child's learning or behavioral needs.

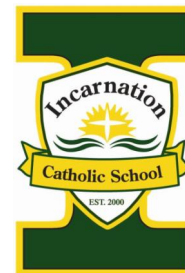
Signature of Parent/Guardian

Date of Application

THE FOLLOWING DOCUMENTS MUST BE SUBMITTED WITH THE APPLICATION BEFORE YOUR CHILD WILL BE CONSIDERED FOR ADMISSION:

- Copy of your child's Birth Certificate
- Copy of your child's Baptismal Certificate (if applicable)
- School Immunization Form
- Signed Transcript Release Form (1st -8th Grade)
- Copy of your child's most recent report card
- Copy of ALL of your child's end of year report cards
- Copy of ALL of your child's standardized test scores
- If applicable, a complete psychological evaluation that documents your child's learning difference (less than 3 years old)
- The non-refundable application fee of \$50

INCARNATION CATHOLIC SCHOOL (A Parish School) 2017-2018 TUITION & FEES



REGISTRATION INFORMATION

The tuition rate per student for the 2017/2018 school year for Pre-Kindergarten - 8th grade will be \$6,800. The annual registration fee is \$300 to cover the cost of technology maintenance. Incarnation offers a great value for a private, Christian alternative to the government funded schools in the Collierville community. There is one tuition level for all students attending Incarnation Catholic School.

There will be three tuition payment plans offered this year.

TUITION PAYMENT PLANS

Annually	Due by July 2017	\$6,550(\$250 discount)
Bi-annually	Due dates July & January	\$3,400 each date
Monthly-10 month plan	Due dates July – April	\$ 680 each month

The registration fee of \$300 and registration form is due to the school office on **Monday, February 13, 2017**.

- **Application Fee of \$50 for New Students Only.**
- **All Application and Registration fees are non-refundable.**
- **Late Registration Fee – Additional \$100 due for all returning students after February 13, 2017.**
- **A 1.5% late fee will be charged for tuition, extended care and lunch balances that are 30 days past due.**

FAMILY SIBLING DISCOUNT

First student	Full Tuition
Second student	Full Tuition minus \$750
Third Student	Full Tuition minus \$1500
Fourth student or more	Free Tuition

PRIORITY FOR ADMISSION

1. Siblings of current Incarnation Catholic School students
2. Children and grandchildren of registered Incarnation parishioners
3. Children of new Incarnation parishioners that participated fully in their previous parish
4. Non-Incarnation parish families
5. Non-Catholic families

FINANCIAL ASSISTANCE

Incarnation Catholic School is pleased to support the investment in your child's future. Financial assistance is available to qualifying individuals. Families who seek tuition assistance from the parish are required to provide the following to the school office prior to **March 10, 2017**.

- A copy of your 1040 from 2016.
- A copy of your W-2 from 2016.
- A letter explaining your financial situation, special circumstances and what your family is able to pay in tuition.

Incarnation cannot guarantee financial assistance if complete paperwork is not received in the school office by **March 10, 2017**. Financial assistance does not cover fees and a new financial application must be submitted annually.

Incarnation expects the student and family to put forth their best efforts in the classroom and in support of the school. We expect the rules of the Student & Family Handbook to be followed and failing grades, incomplete homework and excessive tardiness are not acceptable. Students must maintain a B average in all subjects and a satisfactory grade in conduct. Families are expected to participate in our annual school fundraisers, Boo Bash and World's Finest Chocolate Sale.

MOST SCHOLARSHIP (PK, K and 1st Grade Students)

The mission of Memphis Opportunity Scholarship Trust, or MOST, is to give Memphis-area families the opportunity to send their children to the school of their choice. Incarnation Catholic School is a partner with MOST. **The pre-application form will be posted on their website, www.memphis scholarships.org, and must be filled out during the period of February 1-28, 2017.** Please visit the website for important details. Scholarships are awarded in a random lottery of eligible families during the spring before the child starts school in August. The three main criteria used to determine a student's eligibility are: Place of residence....must be a Shelby County resident, student age....students must be entering PK, Kindergarten or First Grade in the 2017/2018 school year, and family income. If the student is accepted, he/she can remain on the program through the eighth grade assuming the family is still financially eligible.

TUITION & FEE POLICIES

- Application and registration fees are non- refundable regardless of when a student withdraws.
- Full tuition for the month of withdrawal will be due.
- A 1.5% late fee will be charged for tuition, extended care and lunch balances that are 30 days past due.

Per Diocesan Policy—Students who withdraw with a balance due cannot have any academic records forwarded to any other academic institution.

**** Exceptions: Transfers outside Memphis area or serious documented medical or life occurrences to be decided by Fr. Ernie, Pastor of Incarnation.

FUNDRAISERS FOR INCARNATION

The Incarnation Home & School Association (our parent organization which acts as a liaison between families and administration) works hard to continually improve and strengthen the high quality Catholic education and family atmosphere found at our school. Fundraising events provide essential financial support to our school. Unfortunately, tuition and fees simply do not cover the full cost of all that we provide for our students. We have two main fundraisers each year; Boo Bash in October and World's Finest Chocolate Sale in January. We expect each family to give of their time, talent and treasure for each of these events.

Rev. Jacek Kowal, Pastor